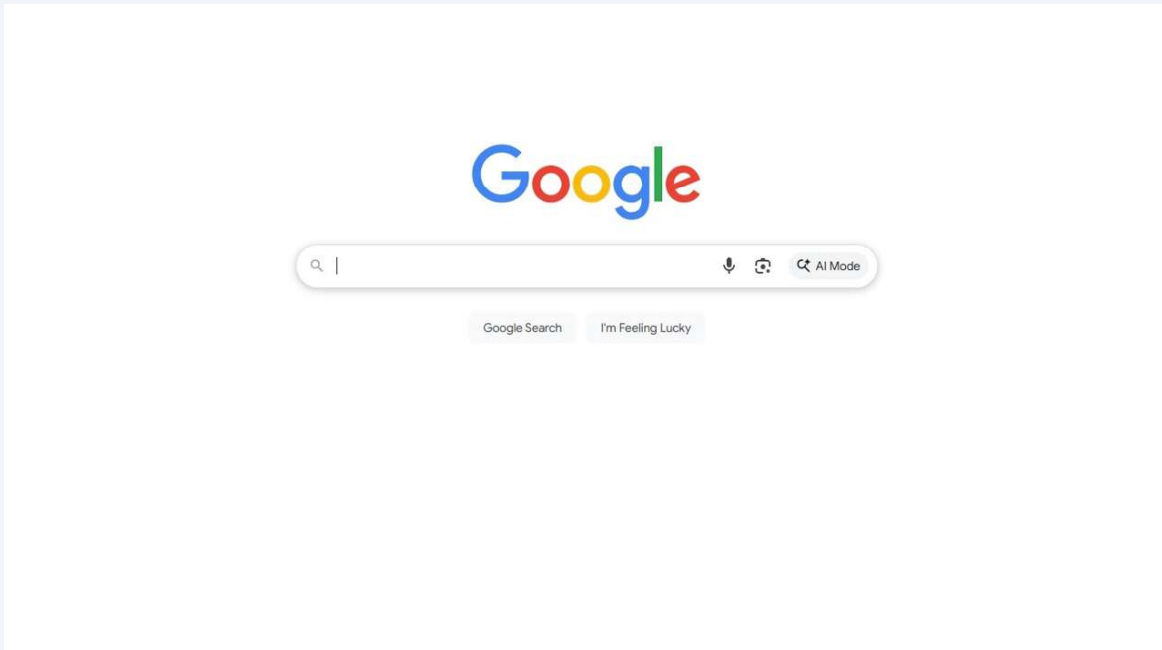


How to Verify Your Identity for Companies House

Scribe[®]

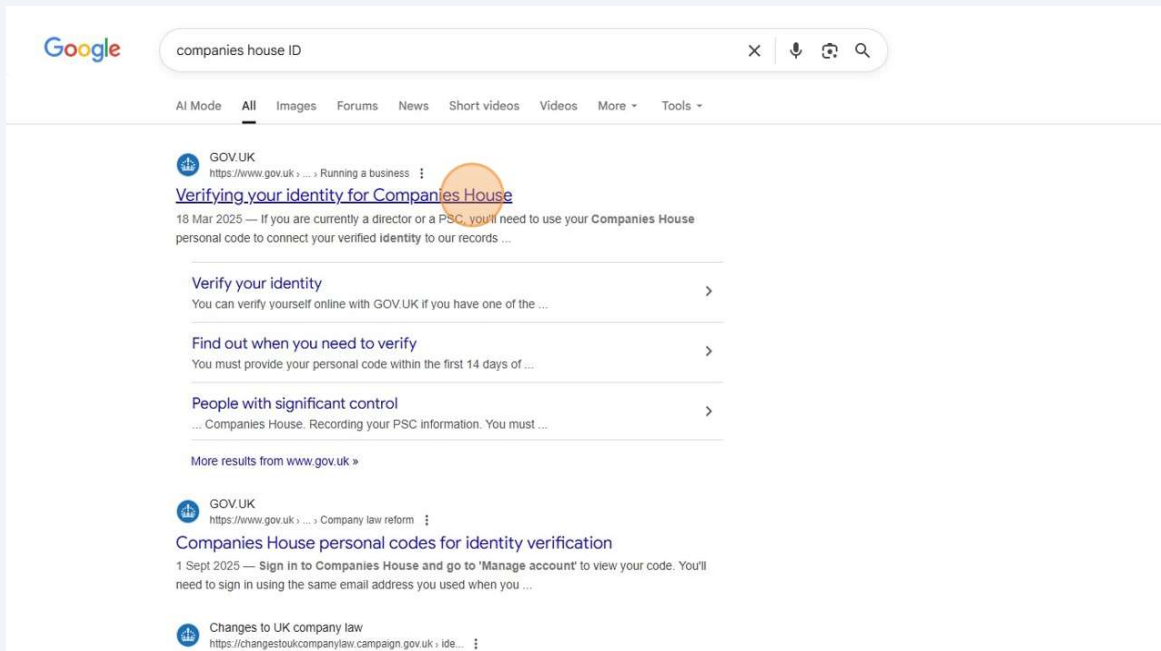
1 Navigate to <https://www.google.com/>



2 Search "Companies house ID" Press **Enter**

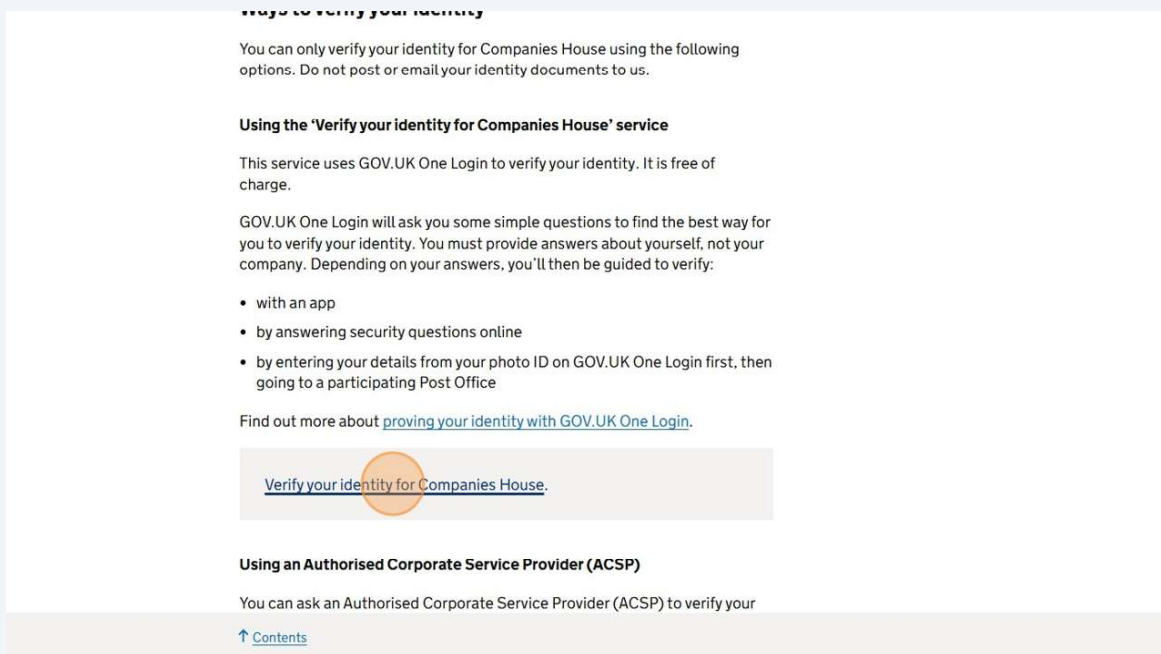
3

Click "Verifying your identity for Companies House"



4

Scroll down on the page.
Click "Verify your identity for Companies House"



5

Click "Verify your identity"

What a biometric passport is

Biometric passports have a small rectangular symbol on the front cover. You can use them to go through electronic gates at airports and international train stations.

All UK passports issued after 2006 are biometric.

How to verify if you do not have these types of photo ID

If you do not have any of these types of photo ID but live in the UK, use this GOV.UK service to find out if you can verify in one of the following ways:

- in person at the Post Office
- with bank or building society details - you'll then need to provide your National Insurance number and answer some security questions

Read the [guidance about verifying your identity](#).

Verify your identity >

If you do not have the required identity documents or information to verify with GOV.UK or at the Post Office

You can ask an [Authorised Corporate Service Provider \(ACSP\)](#), such as an accountant or solicitor, to verify your identity on your behalf. This is also

[↑ Contents](#)

6

Click "Go to [GOV.UK](#) One Login"

You need to sign in to GOV.UK One Login to use this service. You'll be able to create a GOV.UK One Login if you do not already have one.

You can also use it to [access other government services](#).

Connecting an existing Companies House account

If you have an existing Companies House account, we'll ask you to connect it to your GOV.UK One Login (if you haven't done so already). You only need to do this once.

To do this, we'll ask you to enter your Companies House account password.

! You must use the same email address for your Companies House account and your GOV.UK One Login to connect them.

This will also enable us to save your existing Companies House account information.

▶ [What to do if you already have a GOV.UK One Login that uses a different email address](#)

▶ [What to do if you share access to this Companies House account with other people](#)

Go to GOV.UK One Login

7 Click "Create your [GOV.UK](#) One Login"

English | [Cymraeg](#)

Create your GOV.UK One Login or sign in

You can use your GOV.UK One Login to access some government services.

In the future, you'll be able to use it to access all services on GOV.UK.

You'll need:

- an email address
- a way to get security codes - this can be a mobile phone number or an authenticator app

You can also [use GOV.UK One Login in Welsh \(Cymraeg\)](#).

[Create your GOV.UK One Login](#)

[Sign in](#)

[Services you can use with GOV.UK One Login \(opens in new tab\)](#)

8 Enter your email address then select continue

[Accept analytics cookies](#) [Reject analytics cookies](#) [View cookies](#)

GOV.UK

BETA This is a new service – your [feedback \(opens in new tab\)](#) will help us to improve it.

English | [Cymraeg](#)

[Back](#)

Enter your email address

Agree to the GOV.UK One Login terms and conditions

By continuing, you confirm that you agree to our [terms and conditions \(opens in a new tab\)](#).

To find out how we use your personal information, see our [privacy notice \(opens in a new tab\)](#).

[Continue](#)

9

Enter the 6 digit code that was sent to the email then select continue

Accept analytics cookies Reject analytics cookies [View cookies](#)

GOV.UK

BETA This is a new service – your [feedback \(opens in new tab\)](#) will help us to improve it.

English | [Cymraeg](#)

[< Back](#)

Check your email

We have sent an email to **emma@holusky.co.uk**

The email contains a 6 digit security code.

Your email might take a few minutes to arrive. If you do not get an email, check your spam folder.

The code will expire after one hour.

Enter the 6 digit code

[Continue](#)

10

Create your password for the account then select continue

Accept analytics cookies Reject analytics cookies [View cookies](#)

GOV.UK

BETA This is a new service – your [feedback \(opens in new tab\)](#) will help us to improve it.

English | [Cymraeg](#)

Create your password

Enter a password

It must be at least 8 characters and must include letters and numbers. Do not use a very common password, such as 'password' or a sequence of numbers.

[Show](#)

Re-type password

[Show](#)

[How to create a secure password](#)

[Continue](#)

11 Click the "Text message" field then continue

The screenshot shows the GOV.UK One Login interface. At the top, there are links for "Accept analytics cookies", "Reject analytics cookies", and "View cookies". Below the GOV.UK logo, a "BETA" banner states: "This is a new service – your [feedback \(opens in new tab\)](#) will help us to improve it." Language options "English" and "Cymraeg" are in the top right. The main heading is "Choose how to get security codes". Below it, a subtext says: "You'll need to enter a security code when you sign in to GOV.UK One Login." There are two radio button options: "Text message" (which is selected and highlighted with an orange circle) and "Authenticator app" (with a subtext: "You can use any authenticator app to create security codes when you sign in"). Below these is a link: "What is an authenticator app?". At the bottom is a green "Continue" button.

12 Type in your phone number then select continue

The screenshot shows the GOV.UK One Login interface for entering a mobile phone number. It includes the same top navigation and "BETA" banner as the previous screen. A "< Back" link is in the top left. The main heading is "Enter your mobile phone number". Below it, a subtext says: "We will send a 6 digit security code to the number you give us." There is a text input field labeled "UK mobile phone number" (highlighted with an orange circle). Below the field is a checkbox labeled "I do not have a UK mobile number". At the bottom is a green "Continue" button.

13 Enter the 6 digit code sent to your mobile then select continue

Accept analytics cookies Reject analytics cookies [View cookies](#)

GOV.UK

BETA This is a new service – your [feedback \(opens in new tab\)](#) will help us to improve it.

English | [Cymraeg](#)

[< Back](#)

Check your phone

We have sent a code to your phone number ending with **07702**

It might take a few minutes to arrive. The code will expire after 15 minutes.

Enter the 6 digit code

[Continue](#)

[Problems with the code?](#)

14 You have now created your account. Click "Continue"

Accept analytics cookies Reject analytics cookies [View cookies](#)

GOV.UK

BETA This is a new service – your [feedback \(opens in new tab\)](#) will help us to improve it.

English | [Cymraeg](#)

You've created your GOV.UK One Login

Now continue to use the service.

[Continue](#)



[Accessibility statement](#) [Cookies](#) [Terms and conditions](#) [Privacy notice](#) [Support \(opens in new tab\)](#)

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15 Enter your 6 digit security code and select continue

This screenshot shows the 'We've sent you a security code to verify your email address for Companies House' page. The page includes a heading, a message about the security code being sent to 'chris@companies.co.uk', and a note that the code will expire in 30 minutes. Below this is a text input field for the 6-digit security code, which is highlighted with an orange circle. A green 'Continue' button is positioned below the input field. A link for 'Problems with the code' is also present. On the right side, there is a 'LastPass' extension prompt. The footer contains links for Policies, Cookies, Contact Us, Accessibility statement, and Developers, along with the Companies House logo and copyright information.

We've sent you a security code to verify your email address for Companies House

We've sent the security code **chris@companies.co.uk**

It might take a few minutes to arrive. The code will expire after 30 minutes.

Enter your 6 digit security code

Continue

[Problems with the code](#)

[Policies](#) [Cookies](#) [Contact Us](#) [Accessibility statement](#) [Developers](#)

Built by [Companies House](#)

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16 Click the "No" field then select continue

This screenshot shows the 'Has your identity been verified for Companies House?' page. The page includes a heading, a 'BETA' notice, and a message stating that the user needs to have verified their identity to use the service. Below this are two radio button options: 'Yes' and 'No'. The 'No' option is highlighted with an orange circle. A green 'Continue' button is positioned below the radio buttons. A link for 'If you used GOV.UK One Login to verify your identity' is also present. On the right side, there is a 'LastPass' extension prompt. The footer contains links for Policies, Cookies, Contact Us, Accessibility statement, and Developers, along with the Companies House logo and copyright information.

Companies House

BETA This is a trial service - your [Feedback](#) will help us to improve it.

chris@companies.co.uk

Has your identity been verified for Companies House?

You need to have verified your identity to use this service.

☐ Yes ☒ No

[If you used GOV.UK One Login to verify your identity](#)

Continue

[Policies](#) [Cookies](#) [Contact Us](#) [Accessibility statement](#) [Developers](#)

Built by [Companies House](#)

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17 Click "Continue"

Route 1: Use the GOV.UK mobile phone app

This is the fastest way to verify. GOV.UK One Login allows you to download an app that scans your biometric ID.

The mobile app:

- is fast and simple
- works with any up-to-date mobile phone
- is secure - the app only communicates data, it doesn't store anything

You can delete the app when you've finished.

[Check if your mobile phone can use the GOV.UK app \(opens in new tab\)](#)

Route 2: Verify online without the mobile phone app

If you cannot verify using the mobile phone app, you can still verify online without it. You'll need to answer a few questions about yourself to confirm who you are.

Route 3: Verify in person

If you cannot verify using the mobile phone app or online, GOV.UK One Login will tell you how to verify in person at the Post Office.

Continue

18 Click "UK, Channel Islands or Isle of Man", then select continue

Accept additional cookies

Reject additional cookies

[View cookies](#)

LastPass

Not now

 GOV.UK

Sign Out

BETA

This is a new service. Help us improve it and [give your feedback \(opens in a new tab\)](#).

English | [Cymraeg](#)

Where do you live?

How you can prove your identity depends on where you live.



UK, Channel Islands or Isle of Man



Another country

Continue



19 Click "Yes" that you have one of these documents available then select continue

You can use a UK driving licence if it:

- has not expired
- has your photo

It can be a full or provisional UK driving licence.

UK biometric residence card or permit

You can use a biometric residence permit (BRP), biometric residence card (BRC) or a Frontier Worker permit (FWP) if:

- it's up to 18 months after its expiry date
- you have a smartphone

Do you have any of these types of photo ID ready to use?

It must be a real document. You cannot use a photocopy or digital copy.

☒ Yes

☐ No

[Continue](#)

20 Click the option where you are currently accessing this from then select continue

[Accept additional cookies](#) [Reject additional cookies](#) [View cookies](#)

GOV.UK [Sign Out](#)

BETA This is a new service. Help us improve it and [give your feedback \(opens in a new tab\)](#).

English | [Cymraeg](#)

[< Back](#)

Are you on a computer or a tablet right now?

You'll need to use a smartphone to prove your identity if you use the GOV.UK One Login app.

☒ Yes - I am on a computer or tablet

We'll tell you when to switch devices. You will not need to start again.

☐ No - I am on a smartphone

[Continue](#)

21

Click the option applicable to you then select continue

Tell us if you have access to an iPhone or Android phone

To prove your identity with the GOV.UK One Login app, you need an iPhone or Android phone with a working camera.

If your photo ID is a UK photocard driving licence

You need an iPhone 6s or newer, or an Android phone.

If your photo ID is a passport, BRP, BRC or FWP

You need an iPhone 7 or newer, or an Android phone.

► [How do I know which iPhone I have?](#)

Do you have access to an iPhone or Android phone?

- ☒ Yes - I have access to an iPhone
- ☐ Yes - I have access to an Android phone (for example, Samsung or Google Pixel)
- ☐ No

Continue

22

Follow the instructions on the app via the QR code

This should ask you to download the app, open it, enter in login details, enter in security code, scan passport photo page, scan biometric chip, scan of your face.

23

Click "Completed. You can now finish proving your identity online." then select continue.

[I am sensitive to flashing colours](#)

[Do I need to take off my glasses?](#)

[I'd prefer not to use the app](#)

2. Open the GOV.UK One Login app

Follow the instructions in the app to prove your identity.



Completed.

You can now finish proving your identity online.

3. Finish proving your identity here

If we successfully match your face to your photo ID, you'll finish proving your identity online.

Then you can continue to the government service you want to use.

[Continue](#)

24

Click "Continue"

[Accept additional cookies](#) [Reject additional cookies](#) [View cookies](#)

 [Sign Out](#)

BETA This is a new service. Help us improve it and [give your feedback \(opens in a new tab\)](#).

English | [Cymraeg](#)

We've successfully matched you to the photo on your ID

You'll need to enter your current home address (and previous address, if you've recently moved) when you continue.

[Continue](#)



[Accessibility statement](#) [Cookies](#) [Terms and conditions](#) [Privacy notice](#) [Support \(opens in new tab\)](#)



- 25 Click the "Enter your postcode" field.

The screenshot shows the GOV.UK 'Find your address' page. At the top, there are cookie consent buttons: 'Accept additional cookies', 'Reject additional cookies', and 'View cookies'. Below the GOV.UK logo, a 'BETA' banner states: 'This is a new service. Help us improve it and [give your feedback \(opens in a new tab\)](#)'. In the top right corner, there are links for 'English' and 'Cymraeg'. The main heading is 'Find your address', followed by the sub-heading 'Enter your postcode'. Below this, a text instruction reads: 'Enter the postcode of your current home address. This must be a UK postcode, for example SW1A 2AA.' An orange circle highlights the text input field for the postcode. Below the input field is a green 'Find address' button. The footer contains the Royal Coat of Arms on the left and the Welsh Government logo on the right.

- 26 Choose your address from the drop down options

27

Click the "Enter the year you started living here, for example 2017" field.

Fill in at least one

House number
[Redacted]

House name
[Redacted]

Street name (optional)
[Redacted] 

Town or city
[Redacted]

When did you start living at this address?

Enter the year you started living here, for example 2017
[Redacted]

[Continue](#)

28

Click "I confirm my details are correct"

[Accept additional cookies](#) [Reject additional cookies](#) [View cookies](#)

 **GOV.UK**

BETA This is a new service. Help us improve it and [give your feedback \(opens in a new tab\)](#).

English | [Cymraeg](#)

[< Back](#)

Confirm your details

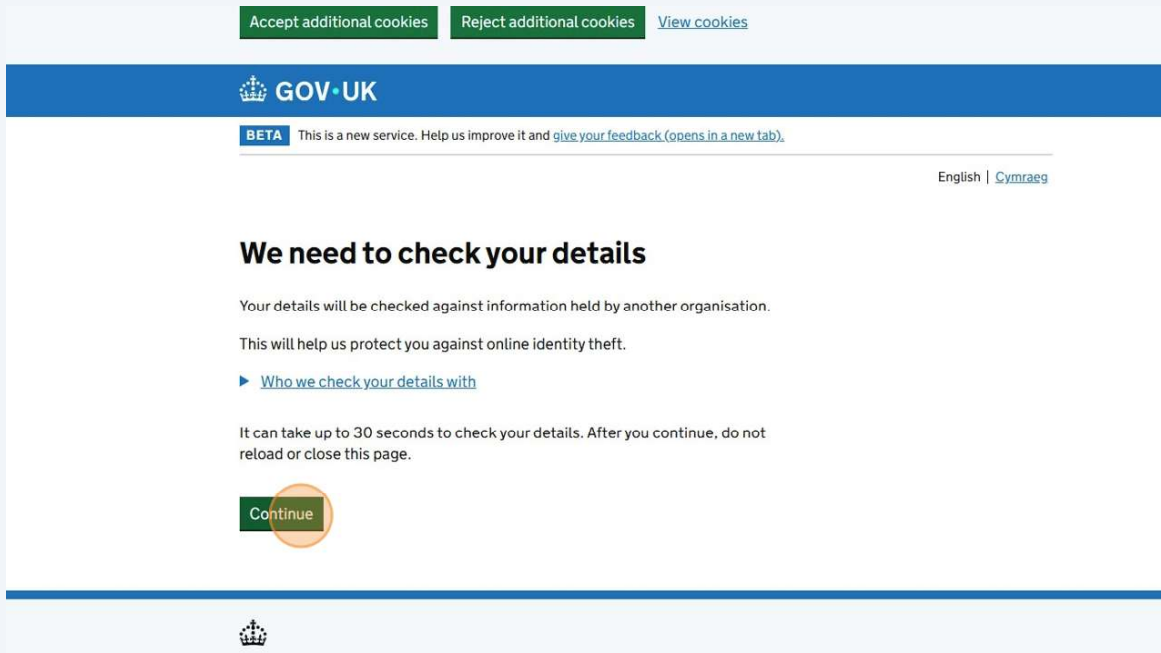
 **Make sure your details are correct before you continue. You will not be able to change them later.**

Current address [Redacted] [Change](#)

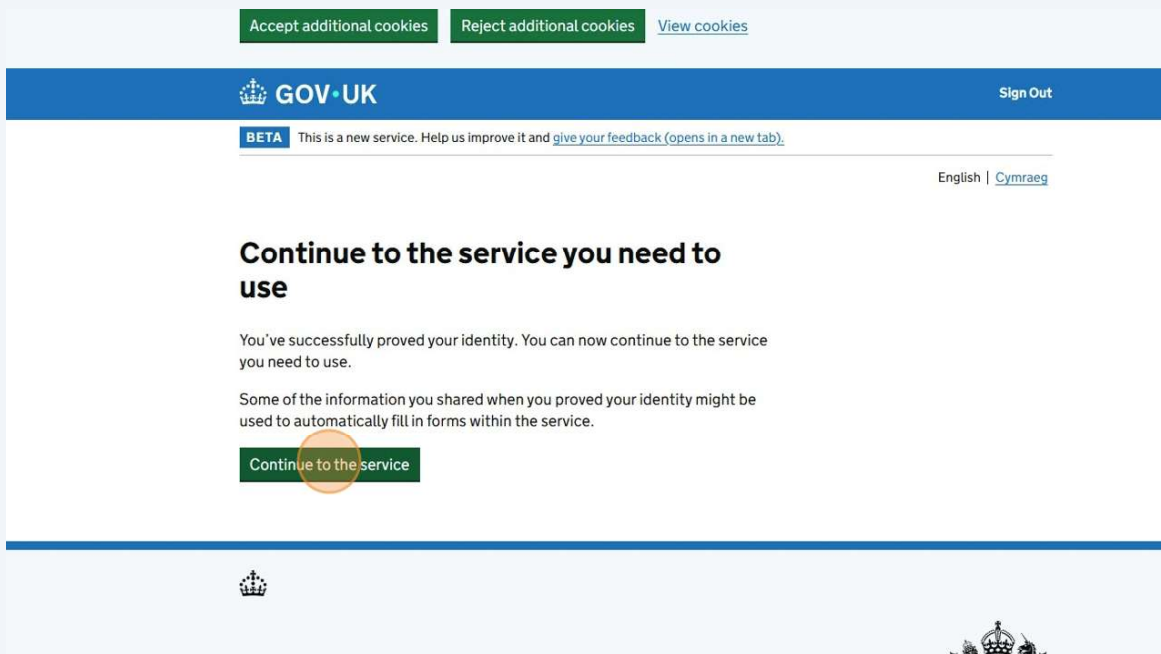
Year you started living at this address 2019 [Change](#)

[I confirm my details are correct](#)

29 Click "Continue"



30 Click "Continue to the service"



31 Click "Continue"

personal code to connect your verified identity to our records. This is a requirement, and will ensure that we know the correct person is linked to the name we have on file.

Your personal code is not the same as the [company authentication code \(opens in new tab\)](#). If you have an authentication code, you should continue to keep this safe as you'll need it to file online. You may need your personal code for some online filings as well.

Only share the code with people you trust

You may need to share this code with people you trust to file on your behalf, or for your company. Keep this information secure, as you would with other unique codes such as your Unique Taxpayer Reference (UTR) for HMRC.

Identity verification makes it much more difficult for criminals to impersonate someone, but not impossible.



Feedback

This is a new service. Help us improve it by completing our [quick survey \(opens in new tab\)](#).

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32 Your code will now show on screen - WRITE THIS DOWN (It does not get emailed to you afterwards but is viewable in your Gov One UK account).